



# **Cabinet Forward Work Programme 2023/24**

**Chair:** Cllr Steve Thomas

**Vice-Chair:** Cllr Helen Cunningham

## Cabinet Forward Work Programme 2023/24

**Cabinet Meeting Date:** Wednesday 7<sup>th</sup> June 2023

**Report Submission Deadline Date to Liz Thomas:** Tuesday 16<sup>th</sup> May 2023

\*Reports received after this date will be included on the next agenda of Cabinet

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate Overview and Performance			
Grants to Organisations	<b>Decision</b> To agree the Grants to Organisations.	John Griffin	N/A
Joint Finance and Performance report	<b>Performance Monitoring</b> Members to receive quarter 3 for consideration.	Gemma Wasley	Corporate Overview and Performance – 27 <sup>th</sup> April 2023

**SPECIAL Cabinet Meeting Date:** 21<sup>st</sup> June 2023

**Report Submission Deadline Date to Liz Thomas:** Thursday 8<sup>th</sup> June 2023

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
<b>Portfolio:</b> People and Education			
Outturn report – Consultation on ALN Resource Base Capacity	<b>Decision</b> To agree to proceed to Statutory Notice	Lynn Phillips / Joanne Watts	N/A

## Cabinet Forward Work Programme 2023/24

**Cabinet Meeting Date:** Wednesday 19<sup>th</sup> July 2023

**Report Submission Deadline Date to Liz Thomas:** Wednesday 28<sup>th</sup> June 2023

\*Reports received after this date will be included on the next agenda of Cabinet

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate Overview and Performance			
Forward Work Programme 2023/24	<b>Decision</b> To approve the Forward Work Programme for 2023/24, recognising the fluidity of the programme.	Scrutiny & Democratic Officer	Scrutiny Committee FWPs - June / July 2023
Welsh language Annual Report	<b>Performance Monitoring</b> To consider the draft Welsh Language Annual report.	Sarah King	Corporate Overview and Performance – 22.6.23
Revenue Budget Monitoring 2022/23 - Provisional Outturn	<b>Budget Monitoring</b> To provide members with the provisional financial outturn position for the financial year 2022/23.	Rhian Hayden	Corporate Overview and Performance – 05.07.23
Capital Budget Monitoring Provisional Outturn 2022/23	<b>Budget Monitoring</b> To provide members with each portfolios capital expenditure as at 31 <sup>st</sup> March 2023.	Rhian Hayden	Corporate Overview and Performance – 05.07.23
Strategic Equality Policy Development	<b>Decision</b> To support the approach for development of new SEP.	Sarah King	Corporate Overview and Performance – 05.07.23
Charter of Common Agreement between the Town & Community Councils and Blaenau Gwent County Borough Council	<b>Decision</b> Members to consider and approve for new liaison arrangements between Blaenau Gwent County Borough Council (BGCBC) and each of the four Town and Community Councils (TCCs) from 2023/24.	Sarah King	N/A
<b>Portfolio:</b> People and Education			
Safeguarding Performance reporting	<b>Performance Monitoring</b> To provide members with Corporate, Children's and Adult Safeguarding Performance.	Lynn Phillips Tanya Evans	People – 18.7.23

## Cabinet Forward Work Programme 2023/24

**Cabinet Meeting Date:** Wednesday 27<sup>th</sup> September 2023

**Report Submission Deadline Date to Liz Thomas:** Tuesday 5<sup>th</sup> September 2023

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate Overview and Performance			
Grants to Organisations	<b>Decision</b> To agree the Grants to Organisations.	John Griffin	N/A
Welsh Language Compliance	<b>Performance Monitoring</b> To present progress on implementing the Action Plan in response to the open Welsh Language investigation.	Andrew Parker	Corporate Overview and Performance – 14.09.23
Digital Strategy	<b>Decision</b> To approve the policy.	Bernadette Elias	Corporate Overview and Performance – 14.09.23
Commercial Strategy	<b>Decision</b> To approve the policy.	Bernadette Elias	Corporate Overview and Performance – 14.09.23
Health and Safety Annual Review	<b>Decision</b> To agree the review.	Andrea Prosser	Corporate Overview and Performance – 14.09.23
Annual report of the Public Services Ombudsman	<b>Performance Monitoring</b> To receive the annual report of the Public Services Ombudsman.	Andrea Jones	Governance and Audit – 20.09.23
<b>Portfolio:</b> People and Education			
Objections Report from Statutory Notice – Consultation on ALN Resource Base Capacity	<b>Decision</b> To consider any objections.	Lynn Phillips / Joanne Watts	N/A
<b>Portfolio:</b> People and Social Services			
VAWDASV Strategy / Plan	<b>Decision</b> To approve.	Sarah King	People – 19.09.23

## Cabinet Forward Work Programme 2023/24

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
		VAWDASA – Regional Lead	
Home to School and Post 16 Transport Policy To be published by 1st October	<b>Decision</b> To consider and approve the draft Home to School and Post 16 Transport Policy 2023/24, prior to publication on 1/10/2023.	Lynn Phillips	People – 19.09.23
ALN Policy Review	<b>Decision</b> To consider review of ALN policies and recommend approval by Cabinet	Luisa Munro-Morris	People – 19.09.23
<b>Joint Portfolio:</b> People and Social Services & People and Education			
Safeguarding Performance Information Social Services and Education	<b>Performance Monitoring</b> To provide members with Safeguarding Performance and Self-Evaluation information	Tanya Evans/ Lynn Phillips	People –
<b>Portfolio:</b> Place and Regeneration			
Abertillery Placemaking Plan	<b>Decision</b> To approve the proposals for placemaking in Abertillery.	Amy Taylor	Place – 05.09.23
<b>Joint Portfolio:</b> Deputy Leader / Place and Environment and Place and Regeneration and Economic Development			
Community Services and Regeneration Directorate Performance End of Year report 2022/23	<b>Performance Monitoring</b> Members to monitor the performance of the Directorate.	Clive Rogers Ellie Fry Dave Thompson	Place – 05.09.23

## Cabinet Forward Work Programme 2023/24

**Cabinet Meeting Date:** Wednesday 29<sup>th</sup> November 2023

**Report Submission Deadline Date to Liz Thomas:** Tuesday 7<sup>th</sup> November 2023

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate and Performance Services			
Workforce Strategy Review and year 3 action plan	<b>Decision</b> To consider the review and year 3 action plan.	Andrea Prosser	Corporate Overview and Performance – 26.10.23
Sickness Absence Performance 2022/23	<b>Performance Monitoring</b> To consider the annual review of staff sickness absence.	Andrea Prosser	Corporate Overview and Performance – 26.10.23
Shared Resource Service	<b>Performance Monitoring</b> To ensure members have oversight of Governance Arrangements and monitor performance of SRS and to support the delivery plan for 2023/24.	Bernadette Elias	Partnership – 16.11.23
<b>Portfolio:</b> People and Social Services			
Children’s Residential Provision in Blaenau Gwent	<b>Performance Monitoring</b> To receive progress on the establishment of the Local Authority Children’s Residential provision in Blaenau Gwent.	Tanya Evans	People – 07.11.23
<b>Portfolio:</b> People and Education			
Self-evaluation (SE)	<b>Performance Monitoring</b> To ensure that Members contribute to the development of the self-evaluation report.	Lynn Phillips	People – 07.11.23
Improving Schools Programme	<b>Performance Monitoring</b> To provide Members with an update on any inspection report findings (when available) and progress within schools that are causing concern or subject to Council intervention.	Luisa Munro-Morris	People – 07.11.23

## Cabinet Forward Work Programme 2023/24

Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
Aneurin Leisure Trust Performance and Monitoring	<b>Performance Monitoring</b> Members to consider the content of the six monthly ALT performance report and to discuss areas for future monitoring arrangements.	Lynn Phillips	Partnership – 16.11.23
<b>Portfolio:</b> Deputy Leader / Places and Environment			
Community Asset Transfer	<b>Performance Monitoring</b> To provide progress to date on the Community Asset Transfer.	Clive Rogers	Place – 17.10.23
Waste and Recycling Annual Performance	<b>Performance Monitoring</b> Members to receive the annual performance report for Waste and Recycling.	Matthew Stent	Place – 17.10.23
<b>Portfolio:</b> Place and Regeneration			
Decarbonisations Annual Report	<b>Performance Monitoring</b> To monitor the performance.	Andrew Parker	Place – 05.09.23

## Cabinet Forward Work Programme 2023/24

**Cabinet Meeting Date:** Wednesday 3<sup>rd</sup> January 2024

**Report Submission Deadline Date to Liz Thomas:** Monday 4<sup>th</sup> December 2023

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate Overview and Performance			
Grants to Organisations	<b>Decision</b> To agree the Grants to Organisations.	John Griffin	N/A
Customer Service Strategy	<b>Decision</b> To approve the strategy.	Bernadette Elias	Corporate Overview and Performance – 14.12.23
<b>Joint Portfolio:</b> Place and Environment and Place and Regeneration			
Community Services and Regeneration Directorate Performance report	<b>Performance Monitoring</b> Members to monitor the performance of the Directorate.	Clive Rogers Ellie Fry Dave Thompson	Places Scrutiny Committee –
<b>Portfolio:</b> Deputy Leader / Place and Environment			
Waste and Recycling Fleet Renewal	<b>Decision</b> To approve.	Matthew Stent	Place – 05.12.23
<b>Portfolio:</b> People and Social Services			
Director of Social Services Quarter 1 and 2 update	<b>Performance Monitoring</b> Members to receive the quarterly update of the Director of Social Services Annual report.	Tanya Evans	People – 19.12.23
<b>Portfolio:</b> People and Education			
Director of Education Quarter 1 and 2 update	<b>Performance Monitoring</b> Members to receive the quarterly update of the Director of Education Annual report.	Lynn Phillips	People – 19.12.23



# Cabinet Forward Work Programme 2023/24

**SPECIAL Cabinet Meeting Date: TO BE CONFIRMED**

**Report Submission Deadline Date to Liz Thomas:**

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Report Title	Purpose of Report	Lead Officer	Committee Meeting Date
<b>Portfolio:</b> Leader / Corporate Overview and Performance			
Revenue Budget 2024/25	<b>Decision</b> Members to consider the proposed Revenue Budget for 2024/25.	Rhian Hayden	TBC

## Cabinet Forward Work Programme 2023/24

**Cabinet Meeting Date:** Wednesday 21<sup>st</sup> February 2024

**Report Submission Deadline Date to Liz Thomas:** Tuesday 30<sup>th</sup> January 2024

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
<b>Portfolio:</b> Leader / Corporate Overview and Performance			
Grants to Organisations	<b>Approval</b> To agree the Grants to Organisations.	Rhian Daly	N/A
Joint Finance and Performance report – Quarters 1 and 2 – 2023/24	<b>Performance Monitoring</b> Members to receive quarters 1 and 2 for consideration.	Gemma Wasley	Corporate Overview and Performance – 18.01.24
<b>Portfolio:</b> People and Education			
School Admissions Policy for Nursery and Statutory Education Statutory deadline for the policy to be published by 15 <sup>th</sup> April	<b>Decision</b> To approve the School Admissions Policy for Nursery and Statutory Education 2024/25.	Lynn Phillips	People – 30.01.24
<b>Joint Portfolio:</b> People and Social Services / People and Education			
Safeguarding Performance reporting	<b>Performance Monitoring</b> To provide members with Corporate, Children's and Adult Safeguarding Performance.	Lynn Phillips Tanya Evans	People – 30.01.24
<b>Joint Portfolio:</b> Place and Environment and Place and Regeneration			
Community Services and Regeneration Directorate Performance – Quarters 1 and 2 – 2023/24	<b>Performance Monitoring</b> Members to monitor the performance of the Directorate.	Clive Rogers Ellie Fry Dave Thompson	Place Scrutiny Committee – 16.01.24
<b>Portfolio:</b> Place and Regeneration and Economic Development			
Local Area Energy Plan	<b>Decision</b> To consider the report.	Andrew Parker	Place Scrutiny Committee – 16.01.24

## Cabinet Forward Work Programme 2023/24

**Cabinet Meeting Date:** Wednesday 10<sup>th</sup> April 2024

**Report Submission Deadline Date to Liz Thomas:** Monday 18<sup>th</sup> March 2024

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
<b>Portfolio:</b> Leader / Corporate and Performance			
Grants to Organisations	<b>Approval</b> To agree the Grants to Organisations.	Rhian Daly	N/A
Serious Violence Duty / Assessment and Plan	<b>Pre-Decisions</b> Policy development	Andrew Parker	Place – 05.03.24
<b>Portfolio:</b> Place and Environment			
Community Asset Transfer	<b>Performance Monitoring</b> To provide progress to date on the Community Asset Transfer.	Clive Rogers	Place – 05.03.24
<b>Portfolio:</b> People and Education			
Improving Schools Programme	<b>Performance Monitoring</b> To provide Members with an update on any inspection report findings (when available) and progress within schools that are causing concern or subject to Council intervention.	Luisa Munro-Morris	People – 19.03.24
Education Achievement Service (EAS) Business Plan 2024/25	<b>Pre-Decision</b> To consult Members on the draft EAS Business Plan for 2024/25.	Luisa Munro-Morris / Michelle Jones	Partnership – 22.02.24

## Cabinet Forward Work Programme 2023/24

**Cabinet Meeting Date:** FWP 2024/25

**Report Submission Deadline Date to Liz Thomas:**

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Report Title	Purpose of Report	Lead Officer	Other Meeting Date
<b>Portfolio:</b> Leader / Corporate Overview and Performance			
Welsh Language Compliance	To present progress on implementing the Action Plan in response to the open Welsh Language investigation.	Andrew Parker	Corporate Overview and Performance – 25.04.23
Joint Finance and Performance End of Year report – 2023/24	<b>Performance Monitoring</b> Members to receive End of Year report for consideration.	Gemma Wasley	Corporate Overview and Performance – FWP 2024/25
<b>Joint Portfolio:</b> Place and Environment and Place and Regeneration			
Community Services and Regeneration Directorate Performance – End of Year – 2023/24	<b>Performance Monitoring</b> Members to monitor the performance of the Directorate.	Clive Rogers Ellie Fry Dave Thompson	Place Scrutiny Committee – FWP 2024/25
<b>Portfolio:</b> People and Education			
Welsh Public Library Standards (WPLS) Annual Return 2022/23	<b>Performance Monitoring</b> Members to consider the Annual Assessment from Welsh Government which highlights Blaenau Gwent's performance against the Welsh Public Library Standards.	Lynn Phillips	Partnership – TBC
Education Directorate End of Year report – 2023/24	<b>Performance Monitoring</b> To provide Members with the first annual strategic overview report from the Corporate Director on progress made and key areas for future development.	Lynn Phillips	People – FWP 2024/25